



Black Fox LLC is a professional services firm specializing in providing **Program Management, Administrative Support, Business Continuity, IT Disaster Recovery, Cyber Security, Operational Resilience, Emergency Management, Finance Management, Risk Management, Data Management, Staff Augmentation, and Information Technology Support** to our public and private sector clients. Black Fox is a certified Small Business Administration **8(a) Disadvantaged Small Business** and **Service-Disabled Veteran Owned Small Business**. Our success hinges on the following factors:



- ✓ **Process Driven Approach:** We believe in process design and continuous improvement. We are an **ISO 9001 and 22301 Business Continuity Management** certified firm with several individuals and leaders in the company with **Secret and Top Secret/SCI clearances, Business Continuity, Scrum Master, CompTIA Security +, and Project Management certified professionals**. We leverage best practices from these and other international standards every day in the development and delivery of services to our customers.
- ✓ **Customer Focus:** Paying attention to our customer’s pain points and solving their problems is the most crucial factor of our company and providing efficient professional services.
- ✓ **Leadership:** Our team consist of proven professionals from diverse backgrounds who have supported Fortune 500 corporations and top tier government agencies across the globe.
- ✓ **Problem Solving:** Our combined skillsets have solved numerous problems from information technology support to finance management challenges for our customers with a 90% improvement rating.
- ✓ **Competitive Pricing:** Our agile approach allows our team to be mobile, onsite, or hybrid to accomplish our customer’s mission with low overhead that provides discounts to our customers
- ✓ **Diversity, Equity, & Inclusion:** We follow the guidelines of Executive Orders 13985 and 14036, signed by the President of the United States of America on June 25, 2021. Our staff consists of 80% military veterans, persons with disabilities, and HBCU graduates.



Core Capabilities

Program Management	Business Continuity	Cyber Security
Project Management	IT Disaster Recovery	Cloud Migration & Backup
Administrative Management	Operational Resilience	Records Management (Digital)
Staff Augmentation	Risk Management	Software Development/Maintenance
Temporary Staffing	Finance Management	Agile Scrum/Data Management



Core Profile

UEI Cage Code DUNS	YH8FNPKNKBM53 832Z2 081132779
Founded	2018
Website	www.blackfoxgroup.com
Headquarters	5520 Research Park Dr, Suite 100, Baltimore, MD 21228
NAICS	541611 541219 541512 541618 541690 541990 561110
Certifications Compliance	ISO 9001:2015 ISO 22301 Certified DCAA Accounting System
Contract Vehicles	GSA MAS Contract # 47QRAA22D007Y
Small Business Programs	Small Disadvantaged Business SBA 8(a) SDVOSB



Differentiators

Awards and Recognition	UCONN Veterans Impact Award
Business Approach	Agile approach to Project Management and Business Continuity
Industry Partnerships	Microsoft, Disaster Recovery Institute, VMWare, ServiceNow
Community	Promotes workforce development by hiring from diverse communities, military veterans, and HBCUs.



Contact Information

General Questions
 Phone: (202) 454-7650 Email: info@blackfoxgroup.com

Marcellus Wade, MBA – Chief Executive Officer
 Direct: (202) 836-1968 Email: mwade@blackfoxgroup.com





Current and Past Performance



Centers for Medicaid and Medicare Services

Contract # HHS0100201800003B
Project Role Subcontractor
Contract Name Records Management
Period of Performance September 2018 – September 2020
Scope of Work Developed the Records Management SharePoint site to transition physical records to digital format; backed up the essential records per NARA’s guidance.



Maryland Motor Vehicle Administration

Contract # J04B9400001
Project Role Subcontractor
Contract Name Systems Administration Maintenance & Support
Period of Performance November 2019 – October 2024
Scope of Work Provides systems administration support for the critical systems and applications that has increased the agency’s efficiency by 85%, reducing customer wait times by 97%.



Maryland Transportation Authority

Contract # J01R7400007
Project Role Subcontractor
Contract Name Continuity of Operations & Disaster Recovery Planning
Period of Performance April 2019 – November 2020
Scope of Work Conducted a risk assessment and business impact analysis to identify deficiencies in the agency’s continuity of operations plan, reducing hazards and threats by 92%.



Baltimore County Public Schools

Contract # CWA-106-20-005
Project Role Prime
Contract Name Accounting Support Services
Period of Performance February 2020 – January 2025
Scope of Work Provided seasonal accounting, budgeting, finance, and program management support; effectively enhanced the agency’s accounting practices in less than 60 days.



Defense Microelectronics Activity

Contract # W52P1J-18-D-A048
Project Role Subcontractor
Contract Name Continuity of Operations & Disaster Recovery Planning
Period of Performance August 2020 – April 2022
Scope of Work Developed the agency’s first COOP per DoD instructions; engaged with over 70 stakeholders, collaborating, and coordinating the agency’s tabletop exercise.



Maryland Aviation Administration

Contract # J01R7400007
Project Role Subcontractor
Contract Name Cyber Security Support Services
Period of Performance November 2020 – November 2021
Scope of Work Provided cyber forensics and vulnerability risk assessments on the agency’s networks; developed systems and processes for security best practices, deterring cyber threats.